

# Employment Application

We consider applicants for all positions without regard to race, color, religion, creed, gender, national origin, age, disability, marital or veteran status or any other legally protected status.

Position applied for \_\_\_\_\_ Date \_\_\_\_\_

Last Name \_\_\_\_\_ First Name \_\_\_\_\_

Address \_\_\_\_\_

Telephone # \_\_\_\_\_ Cell # \_\_\_\_\_

Social Security Number \_\_\_\_\_

Best time to contact you \_\_\_\_\_

If you are under 18 years of age, can you provide proof of your eligibility to work? \_\_\_\_\_

Have you ever filled out an application with us before? \_\_\_\_\_

Have you ever been employed with us before? \_\_\_\_\_

Do you have friends or relatives employed by us? \_\_\_\_\_

Are you currently employed? \_\_\_\_\_

May we contact your present employer? \_\_\_\_\_

Are you prevented from lawfully becoming employed in this country because of Visa or Immigration Status? \_\_\_\_\_

Date available for work \_\_\_\_\_ Desired salary \$ \_\_\_\_\_

Availability: Full time \_\_\_\_\_ Part time \_\_\_\_\_ Temporary \_\_\_\_\_

Are you currently on "lay off" status and subject to recall? \_\_\_\_\_

# Education

School	Name and Address	Course of Study	Years Completed
High School	_____	_____	_____
Undergraduate College	_____	_____	_____
Graduate/Professional	_____	_____	_____
Other (specify)	_____	_____	_____

# Work History

Employer \_\_\_\_\_ Salary \$: \_\_\_\_\_  
Address \_\_\_\_\_ Phone #: \_\_\_\_\_  
Job Title \_\_\_\_\_ Supervisor: \_\_\_\_\_  
Reason for leaving \_\_\_\_\_  
Employment start date \_\_\_\_\_ Ending date \_\_\_\_\_

Employer \_\_\_\_\_ Salary \$: \_\_\_\_\_  
Address \_\_\_\_\_ Phone #: \_\_\_\_\_  
Job Title \_\_\_\_\_ Supervisor: \_\_\_\_\_  
Reason for leaving \_\_\_\_\_  
Employment start date \_\_\_\_\_ Ending date \_\_\_\_\_

Employer \_\_\_\_\_ Salary \$: \_\_\_\_\_  
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Employer \_\_\_\_\_ Salary \$: \_\_\_\_\_  
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Job Title \_\_\_\_\_ Supervisor: \_\_\_\_\_  
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Employer \_\_\_\_\_ Salary \$: \_\_\_\_\_  
Address \_\_\_\_\_ Phone #: \_\_\_\_\_  
Job Title \_\_\_\_\_ Supervisor: \_\_\_\_\_  
Reason for leaving \_\_\_\_\_  
Employment start date \_\_\_\_\_ Ending date \_\_\_\_\_

Describe any specialized training or skills:

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Personal/Professional references

Name	Phone number	Occupation
1.		
2.		
3.		

Applicants statement

I certify that the answers given herein are true and complete.

I authorize investigation of all statements contained in this application for employment as may be necessary in arriving at an employment decision.

In the event of employment, I understand that false or misleading information given in my application or interview may result in discharge. I understand also that I am required to abide by all the rules and regulations of the employer.

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Signature of applicant

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Date